



NABA BALLYGUNGE MAHAVIDYALAYA

(Formerly CHARUCHANDRA EVENING COLLEGE)

27E, BOSE PUKUR ROAD, KOLKATA - 700 042

Email : nbmv2005@yahoo.co.in ; Website : nbmahavidyalaya.in

Ref. No.

Date..... 20

NOTICE INVITING QUOTATION

Sub: Quotation for Wooden Bench / Iron Bench .

NOTICE INVITING Quotation No. NBMV/Tender_02/2023-2024 Date 05.06.2023 sealed bids are invited under two bid systems, viz. Part I. Technical Bid and Part II Financial Bid from reputed service provider / Contractor for Wooden Bench / Iron Bench at Naba Ballygunge Mahavidyalaya (NBMV), Kolkata.

Tender Details:-

| | | |
|----|---|---|
| 01 | Date of Publication | 5th June 2023 |
| 02 | Availability of Quotation Document | Annexure A, B may be downloaded from the NBMV website- www.nbmahavidyalaya.in |
| 03 | Tender Fees Nil | Nil |
| 04 | Last date and time of Submission of Technical Bid | 16 th June 2023 till 4:00 PM |
| 05 | Date and time of Opening of Technical Bid | 19 th June 2023 at 1:30 PM |
| 06 | Date and time of Opening of Financial Bid | 19 th June 2023 at 2:30 PM |

Details of specifications are given below.

| Sl. | Particulars | Qty | Rate Quoted Per Pcs |
|-----|--|----------|---------------------|
| 01 | Wooden Bench (Benches And Desks) SD = 12 inch, SW =60 inch, SH = 18 inch, DH = 30inch , DW = 60 inch, and DD = 12 inch. Footrest in front and back both. Ply with sunmicar base 1inch both Desk and Benches. Including Colour. | 15 Nos.. | Rate Per Nos. |
| 02 | Iron Bench (Benches And Desks) SD = 12 inch, SW =60 inch, SH = 18 inch, DH = 30inch, DW = 60 inch, and DD = 12 inch Footrest in front and back both. Ply with sunmicar base 1 inch both Desk and Benches. Including Colour. | 15 Nos.. | Rate Per Nos. |

Terms and conditions:

1. Bids are to be submitted with a forwarding letter as in Annexure A
2. Only hard copies of Bids are to be submitted to the office of the NBMV between 12 noon to 4 PM on working days (Monday to Friday).

Ayautika Ghosh

Principal 09.06.23

Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road,
Kolkata-700 042



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3. The Technical Bid shall comprise of self-attested photocopies of the following documents :-
 - a) Valid copy of Trade License (2023-24)
 - b) PAN Card
 - c) Registration Certificate of GST
 - d) Income Tax Return for last 2 years
 - e) Year wise gross turn over for last 2 years
 - f) Credential Certificate
4. The financial Bid shall comprise of price including GST, total price, extent of discount, if any and to be submitted in Annexure B (Separate Envelope)
5. The technical Bid and the financial bid shall be submitted in two separate sealed envelopes with board heading mentioning the name of the item (Technical Bid or Financial Bid) and Tender No. on the envelope containing documents.
The sealed envelopes of Technical Bid and Financial Bid should be submitted in a large sealed cover mentioning the Tender No. and be addressed to the Principal, Naba Ballygunge Mahavidyalaya, 27E, Bose Pukur Road, Kolkata : 700042.
6. The rate offered should be valid for acceptance up to on 1(one) year from the date of date of issue of the work order and the rate is inclusive of GST and other charges should be indicated. Rate should be quoted in both words and figures; if there is a discrepancy between words and figures the amount in words prevail.
7. The Financial Bids of only those who have been found to be technically qualified will be opened.
8. Acceptance of the lowest offer is not binding to the authority.
9. The NBMV reserves the right to accept or reject any or all tenders without giving any reason whatsoever.

If the office remains closed on the opening day of the quotation, the quotation will be received up to 02.00pm after noon and opened at 02.30 pm on the next working day.

Principal

Quotation No: NBMV/Tender_02/2023-2024

Date : 05.06.2023

SD = seat depth, SW = seat width, SH = seat height, DH = desktop height, DW = desktop width, and DD = desktop depth.

Ayantika Ghosh
Principal 09.06.23
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road,
Kolkata-700 042

ANNEXURE - A

To
The Principal,
Naba Ballygunge Mahavidyalaya,
27E, Bose Pukur Road,
Kolkata -700042.

Ref Quotation No: NBMV/Tender_02/2023-2024 Dt. 05.06.2023

Madam,

I/We have read various conditions to quotation and hereby agree to the said conditions. I/We also agree to keep this quotation open for acceptance for a period of 07 days from the date fixed for opening the same.

| Sl. | Particulars | Qty | Rate Quoted Per Pcs |
|-----|--|----------|---------------------|
| 01 | Wooden Bench (Benches And Desks) SD = 12 inch, SW =60 inch, SH = 18 inch, DH = 30inch , DW = 60 inch, and DD = 12 inch. Footrest in front and back both. Ply with sunmicar base 1inch both Desk and Benches. Including Colour. | 15 Nos.. | |
| 02 | Iron Bench (Benches And Desks) SD = 12 inch, SW =60 inch, SH = 18 inch, DH = 30inch, DW = 60 inch, and DD = 12 inch Footrest in front and back both. Ply with sunmicar base 1 inch both Desk and Benches. Including Colour. | 15 Nos.. | |

1. I/We hereby bind myself/ourselves to provide service as specified in the conditions of agreement. I/We also hereby agree to abide by the General conditions of agreement and to carry out the work according to the standard practice.

2. In case there is difference between figures and word in the quoted cost, the cost Indicated in word will be taken as correct for consideration.

Seal and Signature of Tenderer

ANNEXURE - B

To
The Principal,
Naba Ballygunge Mahavidyalaya,
27E, Bose Pukur Road,
Kolkata -700042.

Ref Quotation No: NBMV/Tender_02/2023-2024 Dt. 05.06.2023

Madam,

Financial Bid:

| Sl. | Particulars | Qty | Amount | Gst | Total per Pcs. <i>D+E=F</i> | Total 15 Nos. Benches <i>G</i> | Total Amount of 15 Nos. Benches (Including GST) <i>F x G = H</i> |
|-----|--|--------|--------|-----|--------------------------------|-----------------------------------|---|
| A | B | C | D | E | F | G | H |
| 01 | Wooden Bench (Benches And Desks) SD = 12 inch, SW =60 inch, SH = 18 inch, DH = 30inch , DW = 60 inch, and DD = 12 inch. Footrest in front and back both. Ply with sunmicar base 1inch both Desk and Benches. Including Colour. | 01Pcs. | | | | 15 Nos. Benches | Rs. |
| 02 | Iron Bench (Benches And Desks) SD = 12 inch, SW =60 inch, SH = 18 inch, DH = 30inch, DW = 60 inch, and DD = 12 inch Footrest in front and back both. Ply with sunmicar base 1 inch both Desk and Benches. Including Colour. | 01Pcs. | | | | 15 Nos. Benches | Rs. |

Seal and Signature of Tenderer