



# NABA BALLYGUNGE MAHAVIDYALAYA

(Formerly CHARUCHANDRA EVENING COLLEGE)

27E, BOSE PUKUR ROAD, KOLKATA - 700 042

Email : nbmv2005@yahoo.co.in ; Website : nbmahavidyalaya.in

Ref. No. ....

Date..... 20

## NOTICE INVITING QUOTATION

Sub: Quotation for Almirah (steel).

NOTICE INVITING Quotation No. NBMV/Tender\_08/2023-2024 Date 24.02.2024 sealed bids are invited under two bid systems, viz. Part I. Technical Bid and Part II Financial Bid from reputed service provider / Contractor for Almirah (Steel) at Naba Ballygunge Mahavidyalaya (NBMV), Kolkata.

### Tender Details:-

01	Date of Publication	24th February 2024
02	Availability of Quotation Document	Annexure A, B may be downloaded from the NBMV website- www.nbmahavidyalaya.in
03	Tender Fees Nil	Nil
04	Last date and time of Submission of Technical Bid	4 <sup>th</sup> March 2024 till 4:00 PM
05	Date and time of Opening of Technical Bid	06 <sup>th</sup> March 2024 at 1:30 PM
06	Date and time of Opening of Financial Bid	06 <sup>th</sup> March 2024 at 2:30 PM

Details of specifications are given below.

Sl.	Particulars	Qty	Rate Quoted Per Pcs
01	Size ( H x W x D ) = 198Cm x 100Cm x 55Cm ; Weight 70 Kg (approx.) Material: Steel/ Carbon Steel; Door type: Hinged Door (Two); Number of Shelves: 6; Locker Storage: Yes (With Locker); Primary Colour: Dark Grey; Wooden Finish Colour : Body ( Dark Grey ) ; Door ( Dark Grey ) & Body ( Wooden Polish Colour ) ; Door ( Wooden Polish Colour ) .	3 Nos.	Rate Per Nos. (Dark Grey : & Wooden Polish Colour : )

### Terms and conditions:

1. Bids are to be submitted with a forwarding letter as in Annexure A
2. Only hard copies of Bids are to be submitted to the office of the NBMV between 12 noon to 4 PM on working days (Monday to Friday).

Shosh  
24/02/24

Principal  
Naba Ballygunge Mahavidyalaya  
27E, Bosepukur Road  
Kolkata-700 042

3. *The Technical Bid shall comprise of self-attested photocopies of the following documents :-*
  - a) *Valid copy of Trade License (2023-24)*
  - b) *PAN Card*
  - c) *Registration Certificate of GST*
  - d) *Income Tax Return for last 2 years*
  - e) *Year wise gross turn over for last 2 years*
  - f) *Credential Certificate*
4. *The financial Bid shall comprise of price including GST, total price, extent of discount , if any and to be submitted in Annexure B (Separate Envelope)*
5. *The technical Bid and the financial bid shall be submitted in two separate sealed envelopes with board heading mentioning the name of the item (Technical Bid or Financial Bid) and Tender No. on the envelope containing documents.*

*The sealed envelopes of Technical Bid and Financial Bid should be submitted in a large sealed cover mentioning the Tender No. and be addressed to the Principal , Naba Ballygunge Mahavidyalaya , 27E,Bose Pukur Road, Kolkata : 700042.*

6. *The rate offered should be valid for acceptance up to on 1(one) year from the date of date of issue of the work order and the rate is inclusive of GST and other charges should be indicated. Rate should be quoted in both words and figures; if there is a discrepancy between words and figures the amount in words prevail.*
7. *The Financial Bids of only those who have been found to be technically qualified will be opened.*
8. *Acceptance of the lowest offer is not binding to the authority.*
9. *The NBMV reserves the right to accept or reject any or all tenders without giving any reason whatsoever.*

*If the office remains closed on the opening day of the quotation, the quotation will be received up to 02.00pm after noon and opened at 02.30 pm on the next working day.*

  
Principal

Quotation No: NBMV/Tender\_08/2023-2024

Date :24.02.2024

Principal  
Naba Ballygunge Mahavidyalaya  
27E, Bosepukur Road  
Kolkata-700 042

ANNEXURE - A

To  
The Principal,  
Naba Ballygunge Mahavidyalaya,  
27E, Bose Pukur Road,  
Kolkata -700042.

Ref Quotation No: NBMV/Tender\_08/2023-2024 Dt. 24.02.2024

Madam,

I/We have read various conditions to quotation and hereby agree to the said conditions. I/We also agree to keep this quotation open for acceptance for a period of 07 days from the date fixed for opening the same.

Sl.	Particulars	Qty	Rate Quoted Per Pcs
01	Size ( H x W x D ) = 198Cm x 100Cm x 55Cm ; Weight 70 Kg (approx.) Material: Steel/ Carbon Steel; Door type: Hinged Door (Two); Number of Shelves: 6; Locker Storage: Yes (With Locker); Primary Colour: Dark Grey; Wooden Finish Colour : Body ( Dark Grey ) ; Door ( Dark Grey ) & Body ( Wooden Polish Colour ) ; Door ( Wooden Polish Colour ) .	3 Nos.	Rate Per Nos. (Dark Grey : & Wooden Polish Colour : )

1. I/We hereby bind myself/ourselves to provide service as specified in the conditions of agreement. I/We also hereby agree to abide by the General conditions of agreement and to carry out the work according to the standard practice.
2. In case there is difference between figures and word in the quoted cost, the cost Indicated in word will be taken as correct for consideration.

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Seal and Signature of Tenderer

ANNEXURE - B

To  
The Principal,  
Naba Ballygunge Mahavidyalaya,  
27E, Bose Pukur Road,  
Kolkata -700042.

Ref Quotation No: NBMV/Tender\_08/2023-2024 Dt. 24.02.2024

Madam,

**Financial Bid:**

Sl.	Particulars	Qty	Amount	Gst	Total per Pcs. D+E=F	Total 4Nos. Almirah	Total Amount of 3 Nos. Almirah(Including GST) F x G = H
A	B	C	D	E	F	G	H
01	Size ( H x W x D ) = 198Cm x 100Cm x 55Cm ; Weight 70 Kg (approx.) Material: Steel/ Carbon Steel; Door type: Hinged Door (Two); Number of Shelves: 6; Locker Storage: Yes (WithLocker); Primary Colour:Dark Grey; Wooden FinishColour : Body( Dark Grey) ;Door (Dark Grey ) & Body ( Wooden Polish Colour) ;Door ( Wooden Polish Colour) .	01Pcs. Dark Grey				2 Nos. Almirah	Rs.
		01Pcs. Wooden Polish Colour				1 No. Almirah	Rs.

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Seal and Signature of Tenderer